



HARWELL SITE STAKEHOLDER GROUP 101TH MEETING

Date: Thursday 30 March 2023
Time: 1000 hrs for refreshments, meeting starts at 1030 hrs
Venue: Jupiter Room, The Satellite Applications Catapult, Electron Building, Fermi Avenue,
Harwell Oxford, OX11 0QR

AGENDA

1. Chairman's remarks:
 - Welcome guests
 - Chairman's Notes – Chris Broad (10)
 - Apologies for absence and changes in membership
2. Minutes of the 100th meeting
3. Matters arising:
4. **Magnox Harwell Licensed Site Matters**
 - (a) Site Director's Report
presented by Laura Street – Site Integration Manager (15)
5. **Reports**
 - (a) Nuclear Decommissioning Authority – Simon Napper (10)
 - (b) Office for Nuclear Regulation – Neil Doggett (10)
 - (c) Environment Agency – Rebecca Cleverley (10)
6. Magnox corporate update – Bill Hamilton (10)
7. Magnox site update – 462 Waste Retrievals and Processing Update
Stuart Watson – Operations Manager (15)
8. **Campus Matters**
 - (a) Harwell Campus Joint Venture Partnership – Duncan Rogers (10)
 - (b) Science and Technology Facilities Council – Joe Kelleher (10)
 - (c) Diamond Light Source – Laura Male (TBC) (10)
8. **Any other business**
9. **Next Meeting 19 October 2023**
this will include nominations and election of Chair and Deputy

Emma Burwood – Communications and Socio-economics Lead
Cath Pritchard - SSG Secretariat
Zoe Mare - Minutes Secretary
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HARWELL CHILTON CAMPUS LOCAL STAKEHOLDERS MEETING

Minutes of the 100th meeting held at The Satellite Applications Catapult Centre, Harwell on Thursday 6th October 2022

ATTENDEES:

Chair	Chris Broad, Chilton Parish Council
Secretary	Emma Burwood, Magnox
Minutes	Zoë Maré, Magnox

Dik Third	Magnox
Mr Jon Blackmore	Magnox
Mr Stuart Clark	Magnox
Bill Hamilton	NDA
Mr Bill Hanks	Member of the public
Dr Andrew Munro	Magnox
Mr Simon Napper	NDA
Mr Gary Reid	Magnox
Dr John Sharp	SSG Deputy Chairman
Mr Derek Whitmell	Upton Parish Council
Dr Chris Williamson	MRC, Harwell
Dr John Wilkins	Member of the public
Mr Peter Turner	Public Health England
Mr Billy Treadwell	Public Health England
Susan Holdroyd	Member of the public
Rebecca Cleverly	Environment Agency

1. **Apologies for absence** – Joe Keller (ISIS Pulsed Neutron & Muon Source), Alick Natton (Environmental Health Officer), Julie Pearce (Oxfordshire Fed of WI), Matthew Castle (Environment Agency), Neil Doggett (ONR), Paul Barty (Public Health England), Paul Mann

(Emergency Planning Officer - Oxfordshire County Council), Cllr Richard Webber (VWHDC),
Laura Male (Diamond)

Chair's Remarks – Chris Broad

- Chris Broad welcomed everyone to the meeting; he was pleased to everyone face to face for the 100th meeting.
- Chris gave a brief overview of why the meeting was established and how it had progressed throughout the years. Dr John Wilkins commented that the introduction of independent chair had helped with informal dialogue with the site and group.
- Since the last meeting Chris has attended (in July) the NDA Chairs and Vice Chairs meeting in Manchester and the NDA summit in Edinburgh.

2. Minutes of 99th meeting

The minutes were accepted as a true and accurate record.

3. Matters Arising

No matters arising.

4. Magnox Harwell Licenced Site Matters Director's Site Report – Andy Munro

- A site stand down for staff was held at Harwell with 275 people, for the first time in two and a half years.
- Andy announced that the Harwell land remediation project at the Liquid Effluent Treatment Project (LETP) was awarded the NDA project of the year award 2022 – a major achievement for the site.
- Magnox hosted the NDA Board last week at Harwell.
- Safety - The Total Recordable Incident Rate (TRIR) had gone up from 0.0 to 0.3 since the last SSG meeting. The site had experienced one minor injury in 18-months.
- A Site Improvement Plan for 22/23 was underway, including welfare facilities, human performance training, and enhancing even further control and supervision.
- Annual Regional Review of Leadership and Management aimed at Safety, Security and Environment ARRoSSE held with ONR/EA on 14th Sep (Harwell & Winfrith). No new significant regulatory issues had been raised since the last SSG.
- On-track for another very successful year of delivery.
- The site is fully operational and all planned work for the year is proceeding.
- Business planning for 2023/24 is underway.

Programme Update

NMT/RHILW/Legacy Waste

- 5123 (77.1%) drums had been shipped to date. It was hoped to complete 80 % by March 2023.
- Gemini active moves are now underway, rate is dependent on receiving plant availability.
- 4.58 te of ILW retrievals had been achieved in 2021/22 against the year-end target of 7.38 te.

- Waste Encapsulation Plant (WEP) phase 1 is complete and now entering extended active commissioning.
- Retrieval machine 1 has been re-commissioned ready for radon abatement testing.
- Disposal of the off-site discharge pipeline (ODP) commenced in June 2021. Pipes are undergoing off-site decontamination and the material is recycled back to the metal market.

Decommissioning (Plant & Structures) Programmes

B220 – the radiological characterisation plan is underway. The strategic business case is complete and ready for internal approval.

B459 – Optioneering/concept design for building services and decommissioning and characterisation planning should be completed in 2022.

B418 – the characterisation plan was complete. The post operational clean out (POCO) and characterisation contract had been placed in early 2022. Contractor was mobilised in August 2022.

B351.15/.28 – The contractor was mobilised in September 2022. Asbestos and soft strip commenced and to be completed before demolition. Demolition due to commence in November 2022 with completion this financial year.

Other

- Various land clearance surveys and delicensing activities underway on-site.
- 50-60 staff are now based in the NDA Hub on the campus (B150).
- Recruitment: 33 roles have been filled since January 2022 (12 Internal and 21 External).

Socio-economic Funding

- The Magnox socio-economic scheme is celebrating 10 years, to date £9,165,583, across all 12 Magnox sites in UK has been awarded.
- At Harwell during this time, there have been 50 applications supported, awarding a total of 163,871.
- Good neighbour funding applications have been raised to a maximum of £2,000; however, £6,000 allocation per site remains unchanged.
- Current successful funding request for Harwell is: Hendred Environment Group Community Larder - £638 for 2 Fridges, aprons, signage and folding tables.
- Contact Emma.Burwood:magnoxsites.com for good neighbour applications and for applications over £2000 contact Haf.morris@magnoxsites.com.

Questions

Q1: With regards to B220 decommissioning, has it got asbestos and if so, how much of an issue is it?

A1: Andy stated that asbestos in buildings was a common occurrence given their age and it was dealt with in a standard way as part of decommissioning.

Q2: Would the company contemplate a membership for Harwell employees to the Campus sports association?

A2: Andy appreciated how important staff health & well-being and welfare is, and suggested a further conversation on this.

5. REPORTS

OFFICIAL

NDA Report – Simon Napper

- Following the appointment of a new Prime Minister, there have been several changes in Government.
- Our sponsoring department, BEIS, has a new Secretary of State, the Rt Hon Jacob Rees-Mogg, he replaces Kwasi Kwarteng who has become Chancellor of the Exchequer.
- A number of new junior ministers have been appointed to the department, including one with responsibility for nuclear decommissioning.
- NDA continues to operate a hybrid working model with a mix of home and office working.
- Annual Report and Accounts 2021/22 - notes some of the highlights of the past year's activity, completion of the process of moving all operating companies from the Parent Body Organisation (PBO) model to direct subsidiaries and the adoption of a new Group Operating Framework of four pillars.
- Major skyline change at Sellafield with removal of diffuser on top of the 125m Windscale pile chimney.
- Dounreay has retrieved 1800 tonnes of radioactive sodium from its Prototype Fast Reactor.
- Confirms that Dounreay will join Magnox in 2023.
- AGR Transfer – Hunterston B stopped generating on 7 January and de-fuelling has now commenced. Hinkley Point B stopped generating on 1 August and will shortly begin defueling.
- GDF Siting process – There are now 4 community partnerships. Discussions are continuing with other communities and geological surveys have been completed off the Cumbrian coast.
- “Keeping the conversation going” conference was held in Edinburgh 7-8 September, 170 people participated from across Britain. First face to face event where NDA provided an opportunity to update on the new group structure and plans.

Questions

Q1: You talked about moving from the PBO model to the direct subsidiary – did all that happen at the end of the PBO contract?

A1: Yes, it came at the end of their agreement.

Office for Nuclear Regulation (ONR) – Neil Doggett

The ONR Report had been issued before the meeting.

Environment Agency – Rebecca Cleverly

Rebecca introduced herself and stated that she is once again the lead EA regulator for the Harwell site.

- No changes have been made to any of the permits since the last meeting but are providing some advice and guidance to Magnox on their requirements as changes will be coming.
- Talking about partial surrender of the permitting and de-licencing of LETP and areas.
- Continuing to hold weekly meetings with the new environment manager at Magnox Harwell who keeps them informed of ongoing activities.
- Met with the site leadership team earlier this month for the annual review.
- An inspection at Harwell took place, looking at the sites arrangements for managing radioactive discharges. No non compliances found.
- A joint Harwell and Winfrith inspection looking at asset management systems. No non compliances noted. Some great examples of good practice.

- Back in June 2021, an event was raised as the site had been unable to make a record of discharge in the time scales that were specified. This was considered a minor non-compliance with the permit and has been recorded into two category four non compliances. Category four means no direct impact on the environment.
- The site also reported one further minor non-compliance with a permit in April where they identified a duplicate sample had not been taken. There was no environmental impact.

6 Magnox Update (Bill Hamilton)

- It is expected that Magnox will double in size over the next decade with an operable workforce of 6000 around 20 sites and an annual budget of over £1 billion.
- When Dounreay joins the Magnox fleet, no changes to workforce, the Dounreay Managing Director will report to Gwen Parry-Jones.
- The seven advanced gas reactors (AGR) currently owned by EDF will not come over to NDA ownership when de-fuelling is completed.
- Bill discussed the various levels of social media used, Linked In, Twitter, Facebook and Instagram and a you tube channel. Looking into other sources such as TikTok.
- An employee survey was done to ensure communication is two way and to ensure we pick up on the issues the employees are telling us about.
- Socio economic scheme performing well, last year the £1 million target was allocated, and we received an additional £1 million from the NDA budget to spend on Magnox sites.

Questions

- Q1: In terms of the workforce growing, is this new staff or staff which will move from existing organisations?
- A1: Primarily staff coming from existing organisations such as Dounreay and EDF.
- Q2: NDA taking responsibility for EDF – who I assume have made their money from selling electricity, do they now walk away, and the taxpayer picks up the bill or do EDF pay for the decommissioning?
- A2: Bill explained about the Nuclear Liabilities Fund which EDF pays into was set up to cover decommissioning of the sites.
- Q3: In terms of growing the workforce, are you committed to working with the TUs to make sure you keeping a motivated workforce?
- A3: Of course. The HR team is expanding dramatically for this reason.
- Q4: You include a Hydroelectric plant in your portfolio?
- A4: Yes, Maentwrog in Wales, is part of the NDA estate and Magnox manage it.
- Q5: Is Magnox looking to expand overseas?
- A5: No legal remit to do this at the moment.
- Q6: You mention the workforce doubling, and with Dounreay coming into the mix, have lessons been learnt from Harwell and Winfrith joining?
- A7: Yes, various groups have been set up and talks are being held with the unions.

6 Nuclear Materials Transfer (Gary Reid)

- The project was developed under an NDA business case to move nuclear material waste and assets to other licensed sites for processing and disposal or long-term storage. National consolidation of nuclear material at a smaller number of sites, produces more efficient storage arrangements and a decrease in the number of future processing facilities required, there are also significant net cost benefits.

- Gary explained how important, project interactions are, and it is a multi-organisational approach.
- To date the NMT project has successfully brought into active service a fleet of four different types of transport package.
- Gary explained how these packages will be used to transport the waste streams at Harwell.

Q1: Why do you use the railhead at Berkeley and not ship from Didcot?

A1: Direct Rail Services manage transport. Berkeley railhead is set up with crainage and it also has the space required.

7. CAMPUS MATTERS

There was no update from the campus.

AOB

No other business.

Date of Next Meeting – 19 October 2023

Chairman	Chris Broad
Secretary	Emma Burwood
Minutes	Zoe Mare

Office for Nuclear Regulation (ONR)

Site Report for Harwell

Report for period 1 July – 31 December 2022

Foreword

This report is issued as part of ONR's commitment to make information about inspection and regulatory activities relating to the above site available to the public. Reports are distributed to members for the Harwell Site Stakeholder Group and are also available on the ONR website (<http://www.onr.org.uk/llc/>).

Site inspectors from ONR usually attend Harwell Site Stakeholder Group meetings where these reports are presented and will respond to any questions raised there. Any person wishing to inquire about matters covered by this report should contact ONR.

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1. Inspections

1.1. Dates of Inspection

The ONR site inspector made inspections on the following dates during the report period 1 July to 31 December 2022:

- 4 August 2022
- 17 and 18 August 2022
- 9 November 2022

2. Routine Matters

2.1. Inspections

Inspections are undertaken as part of the process for monitoring compliance with:

the conditions attached by ONR to the nuclear site licence granted under the Nuclear Installations Act 1965 (NIA65) (as amended);

- the Energy Act 2013
- the Health and Safety at Work etc Act 1974 (HSWA74); and
- regulations made under HSWA74, for example the Ionising Radiations Regulations 2017 (IRR17) and the Management of Health and Safety at Work Regulations 1999 (MHSWR99).

The inspections entail monitoring the licensee's actions on the site in relation to incidents, operations, maintenance, projects, modifications, safety case changes and any other matters that may affect safety. The licensee is required to make and implement adequate arrangements under the conditions attached to the licence to ensure legal compliance. Inspections seek to judge both the adequacy of these arrangements and their implementation.

The inspections at the Magnox Ltd Harwell site focused on the following Licence Conditions (LC) and safety regulations:

- LC12 Duly authorised and other suitably qualified and experienced persons
- LC17 Management Systems
- LC23 Operating Rules
- LC24 Operating Instructions
- LC25 Operational Records
- LC26 Control and supervision of operations
- Carriage of Dangerous Goods and Use of Transportable Pressure Equipment Regulations 2009 (CDG)

Members of the public, who would like further information on ONR's inspection activities during the reporting period, can view site Intervention Reports at www.onr.org.uk/intervention-records on our website www.onr.org.uk. Should you have any queries regarding our inspection activities, please email contact@onr.gov.uk.

2.2. Other Work

Throughout this reporting period ONR's nominated site safety inspector held regular telephone meetings with the Magnox Ltd Harwell leadership team representatives to maintain situational awareness of matters related to nuclear safety. No significant issues were highlighted to ONR.

The ONR project inspector for the delicensing projects continues to meet with the project staff at Harwell, supported by ONR specialist inspectors and UK Health Security Agency. Engagements are being aligned with the Harwell campus priorities.

ONR has engaged with the duty holder on its emergency arrangements. Training exercises have been witnessed and constructive feedback has been provided.

Magnox Ltd Southern sites (Harwell and Winfrith) presented its Annual Review of Safety, Security & Environment (AROSSE) for the calendar year 2021. Overall, ONR considered it to be a comprehensive review and subject to layered scrutiny in accordance with regulatory expectation. ONR considered the review to be an open, transparent and self-critical assessment. No matters of safety significance were highlighted in the review that required further regulatory attention.

3. Non-Routine Matters

Licensees are required to have arrangements to respond to non-routine matters and events. ONR inspectors judge the adequacy of the licensee's response, including actions taken to implement any necessary improvements.

There were no such matters or events of significance during the period.

4. Regulatory Activity

ONR may issue formal documents to ensure compliance with regulatory requirements. Under nuclear site licence conditions, ONR issues regulatory documents, which either permit an activity or require some form of action to be taken; these are usually collectively termed 'Licence Instruments' (LIs) but can take other forms. In addition, inspectors may take a range of enforcement actions, to include issuing an Enforcement Notice.

No LIs, Enforcement Notices or Enforcement letters were issued during this period.

Reports detailing the above regulatory decisions can be found on the ONR website at <http://www.onr.org.uk/pars/>.

5. News from ONR

For the latest news and information from the Office for Nuclear Regulation, please read and subscribe to our regular email newsletter 'ONR News' at www.onr.org.uk/onrnews

6. Contacts

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Redgrave Court
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L20 7HS

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Environment Agency report

Harwell Site Stakeholder Group

March 2023

This report covers the Environment Agency's regulation of the Harwell Nuclear Licensed Site and related issues for the period between October 2022 and March 2023.

Radioactive substances regulation

We regulate radioactive waste disposals to the environment. We do this through environmental permits that contain limits and conditions aimed at minimising wastes and protecting the environment. We check compliance with the permits by making regular inspections at Harwell.

We also regulate and control other activities through our environmental permits, including surface water discharges to surrounding water bodies and emissions to air.

We record our regulatory compliance interactions in Radioactive Substances Compliance Assessment Reports (RASCARs). These summarise the type of work we have undertaken, describe any non-compliance or observations of good practice, and include actions or recommendations from our findings. They are public register records and can be provided on request. Please see the 'further information' section at the end of this document to find out how to request public register records.

Permitting

Magnox holds two permits under the Environmental Permitting Regulations (EPR) at the Harwell site: one covers the nuclear licensed site (PB3598DX, the 'nuclear' EPR permit); the second covers smaller areas outside the nuclear licensed site boundary (PB3198DJ, the 'non-nuclear' EPR permit).

No changes have been made to either permit since the last SSG meeting. We are providing regulatory advice and guidance on our requirements to support Magnox's plans to apply for partial surrender of its permit in the West Meashill area and at the Liquid Effluent Treatment Plant.

Compliance activities

We check compliance with the permits by making regular inspections at Harwell. We issue RASCARs to summarise inspections, including any identified non-compliances, actions, recommendations and observations of good practice.

We receive and assess a range of monthly reports from the site. We maintain regular dialogue with the operator to ensure we are kept in touch with any emerging issues at Harwell and with progress on actions.

We hold weekly meetings with the Environment Manager to ensure we are aware of progress on decommissioning, progress on actions and recommendations and any emerging issues at the site. The Magnox Internal Assessor joins our meetings. We also receive regular updates from project leads at the site.

Since the last SSG we have undertaken two inspections at the site.

In December we inspected the management of higher activity waste at the site. The inspection was carried out in person along with the site's Nuclear Waste Assessment Team (NWAT) Assessor. So that we could assess management arrangements, the site

provided us with relevant documentation in advance of the inspection. We were given comprehensive presentations on the day. We inspected areas of interest on the site where waste is currently being stored. We visited the Harwell Intermediate Level Waste Box Store (HIBS) which will be used to store packaged waste until such a time as a national geological disposal facility becomes available. We identified no non-compliances with the site permit.

In February we carried out an inspection of the management of lower activity radioactive waste at the site. The inspection was carried out in person at the Harwell site. We were provided with relevant documentation in advance of the inspection. We spent the day with the Regional Waste Manager, the Site Waste Manager and the Environment Manager who answered our questions about waste management processes and practices, and shared further documents and records with us when requested. During the site walkdown we met with appropriate staff in areas of interest to us. These are areas on the site where waste is currently being stored and where waste will be generated in future decommissioning projects. We identified no non-compliances with the site permit.

At both inspections we spoke to staff who were appropriately experienced to deal with our areas of enquiry. On both visits the staff were knowledgeable, open to questioning and committed to compliance.

Environmental impact

The site environmental permit requires Magnox to monitor and assess the impact of discharges on the environment. The results of Magnox's environmental monitoring programme (EMP) indicate that the environmental impact from permitted discharges remains low. Magnox's results continue to be consistent with our independent programme, and do not indicate any results of concern or significant change from previous years.

The Environment Agencies and Food Standards Agency carry out independent environmental monitoring around nuclear sites. These monitoring programmes support our regulatory function and provide reassurance that public radiation exposures are within legal limits. The results of this work are published annually and the latest report, *Radioactivity in Food and the Environment 2021 (RIFE 27)*, was published on the GOV.UK website in November 2022.

[Radioactivity in food and the environment \(RIFE\) reports - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/rife-27-radioactivity-in-food-and-the-environment-2021)

The report for 2021 continues to show that total doses to the public, from permitted discharges and direct radiation around nuclear sites, remained below the legal limit. Radioactivity from natural background, rather than nuclear sites, continues to be the more significant source of exposure to communities in all areas of the UK. Artificial radioactivity in the environment, from the nuclear industry and from past testing of nuclear weapons, accounted for less than 0.2% of the exposure to the UK population.

The RIFE report presents a yearly assessment of radiological dose to individuals in the local population who are most exposed to radiation from each nuclear licensed site (known as the 'representative person'). In 2021, the attributed total dose to the representative person from all pathways and sources of radiation from the Harwell site was 0.005 millisieverts. This is less than 1% of the annual limit for radiation exposure for a member of the public of 1 millisievert/year, and less than 0.5% of the average annual amount of radiation we all receive from natural sources (2.7 millisieverts/year). The RIFE report notes that the attributed total dose from Harwell site remains broadly similar to that for previous years and is slightly lower than 2020.

customer service line **03708 506 506**

floodline **03459 88 11 88**

incident hotline **0800 80 70 60**

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Further information, including the most recent breakdown of the average individual dose to the UK population by source of exposure, is available on the UKHSA website here <https://www.ukhsa-protectionservices.org.uk/radiationandyou/>

Discharge reports

The site's environmental permit requires Magnox to use the best available techniques (BAT) to produce the minimum amount of radioactive waste and minimise disposals into the environment. Disposal of wastes – as solids, liquid or gases can only be made via permitted routes or to permitted sites. The site is required to report liquid and gaseous discharges to the environment to us on a regular basis. We examine these reports and produce a RASCAR for them. Copies of the discharge reports and the RASCARs are available on request. See the 'further information' section at the end of this document to find out how to request them.

Both liquid and gaseous discharges from Harwell continue to be at levels well within permitted limits. It is noted that the relative level of these discharges may fluctuate as the decommissioning programme evolves.

Incidents and enforcement

We have not taken any enforcement action at Oldbury in the period since the last SSG meeting.

Further information

A public register service is available on the GOV.UK website at:

<https://environment.data.gov.uk/public-register/view/index>

Alternatively you can request access to public documents directly by contacting the Customers and Engagement Team in the Wallingford office. Please email WTenquiries@environment-agency.gov.uk

Further information on our role in regulating the use of radioactive substances and related activities on nuclear licensed sites can be found on the Environment Agency pages of the Gov.UK website at:

<https://www.gov.uk/government/publications/nuclear-regulation-in-the-environment-agency>

Our enforcement and sanctions policy is publicly available on the GOV.UK website at <https://www.gov.uk/government/publications/environment-agency-enforcement-and-sanctions-policy/environment-agency-enforcement-and-sanctions-policy>

Public Health England has placed guidance on ionising radiation dose comparisons on the GOV.UK at:

<https://www.gov.uk/government/publications/ionising-radiation-dose-comparisons>

The Environment Agency's lead nuclear regulator for the Harwell site is Rebecca Cleverley. Rebecca is part of the national Nuclear Regulation Group (South) (NRG (South)) which is based at the Environment Agency's Wallingford office in Oxfordshire.

NRG (South) undertakes environmental regulation of radioactive substances on nuclear licensed sites in southern England. It works closely with the local Environment Agency teams in those areas as well as external bodies such as the Office for Nuclear Regulation.

Members of the local Environment Agency team cover the site for general (non-radioactive substances) environment protection matters such as regulation of groundwater, contaminated land, waste management and water abstraction.

Address: Environment Agency, Red Kite House, Howbery Park, Wallingford, Oxfordshire, OX10 8BD

Email: nrg.south@environment-agency.gov.uk

Parking for external event/meetings at Satellite Applications Catapult

