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ACTIONS ONGOING

Date of Meeting	Action	Information/progress	Status
22 July 26	DSG/SRSG(2026)M02/A03: Request a revised draft vacancies chart – clearer filters to show types of jobs	Tina to speak to HR: Filter – internal/external, backfills, MAVE, corporate functions, new roles, resignations. Show context for overall staff count v number of vacancies/new roles Revised information shared to business leads on 31 August – to discuss at next business meeting	New

ACTIONS COMPLETED

Date of Meeting	Action	Full close-out response	Status
21 January 26	DSG/SESG(2026)M04/A01: Magnus to arrange a meeting with Alan Scott and reps from local businesses	Alan highlighted that local companies can't compete with Dounreay's terms and conditions. A meeting to take place with Alan and his representatives from the local business base – meeting held 16 July – key points to be collated and shared and actions taken forward NRS meeting scheduled for 21 September to take this forward	COMPLETE
22 July 26	DSG/SRSG(2026)M02/A02: Discuss Rolls Royce report and improving content	Passed to Scott Cameron, RR general manager. Response: Scott has agreed to look at the Vulcan report to see what improvements he can make. Regarding attending the meeting and as stated before, the site is an MoD site which NSV or his staff attend the meeting and speak on behalf of the site. Unfortunately,	COMPLETE

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		Rolls-Royce are unable to provide any further statements on the site.	
22 July 26	DSG/SRSG(2026)M02/A01: Invite Frederic to next business meeting to review NRS reporting & inclusion of LTP programme	Arranged – changed date - 19 August – actions on future reports to be taken forward and implemented – notes recorded at business meeting	COMPLETE
22 April 26	DSG/SRSG(2026)M01/A01: Review status of Highland Council offsite emergency plan consequences report – not updated on website since 2022	The latest version of the REPPIR 2019 Consequences Report was submitted to the Highland Council on 28/11/2025. This submission was slightly later than the due date of September, but ONR and Highland Council were aware of and content with the delay following ongoing dialogue between the 3 parties during 2025	COMPLETE
8 October 25	DSG/SRSG(2025)M03/A03: Following the RTC on 7 October - SM to bring together representatives from HC, NRS, Police Scotland, Buldoo, Vulcan and DSG to discuss road improvement options	Meeting held on 14 April – way forward agreed to carry out independent audit of junction, install cameras at junctions for Dounreay and Vulcan and driver behaviour training offered – HC led – NRS budget granted – TW leading actions and will share data and review outcomes in due course	COMPLETE
25 November 25	DSG/BM(2025)M011/A002: Code of conduct and declaration of interests to be formally documented and endorsed in the DSG Terms of Reference	Following NDA SSG review recommendations – action agreed – SM has shared words with business group for comment and eventual ratification by DSG members – SM to provide final amendments	COMPLETE
16 July 25	DSG/SESG(2025)M02/A01: Magnus to draft Terms of Reference for the Dounreay Communities Fund and share with DSG	Drafted and under review – circulated and comments made – will be circulated with subgroup papers for ratification. Amendments/DA comments to be made following subgroup – followed up with MD on 17 Feb – issued to members 23 Feb	COMPLETE

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25 November 25	DSG/BM(2025)M011/A001: SM to arrange for a Highland Council presentation on socio-economic funding at next socio-ec subgroup (January 2026)	New HC names to be provided - linked to Thurso Transformational Group activities – Finlay Macdonald attended socio- economic subgroup on 21 January 2026 and gave a presentation on HC and hub proposals	COMPLETE
25 November 25	DSG/BM(2025)M011/A003: DSG and Sellafield SSGs to collaborate more closely	Agreed that this would be beneficial for both groups working with category 1 nuclear sites – joint meetings to be arranged – SM has shared a draft letter for comment – awaiting confirmation to issue – letter sent on 19 February	COMPLETE
14 April 25	DSG/BM(2025)M04/A001: NDA to provide a full breakdown of the total NDA socio-economic funding by travel to work area for every site – and review of shared community space	Email issued from Jez – more information needed – Davie spoke to Magnus – further meetings have been held over past couple of months – meeting arranged with DSG business meeting/NRS socio-ec team on 9 September: • A benchmarking visit suggested with a similar organisation such as M-SParc in Wales – DSG to discuss and put forward names to DC – visit arranged w/c 17 November – Stuart Gibb to be invited to future BM to provide an update • Thurso Transformational Group also doing this work – need to join up – PF and SM sit on this group – to be reported back to future business meetings	COMPLETE
16 July 25	DSG/SESG(2025)M02/A01: David Alexander to review the ongoing administration and the criteria for the Dounreay Communities Fund with David Calder and Magnus Davidson	Meeting arranged with DSG business meeting/NRS socio-ec team on 9 September: • Balance has been reviewed and reconciled – need to recapitalise the fund through to end of FY (£35K) – review scope and approvals and monitor fund tightly to end of the year – to be taken to funding panel for agreement – being monitored and scope reviewed – monitoring of process to continue with members	COMPLETE

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8 October 25	DSG/SRSG(2025)M03/A02: There is a group of ex-employees offering to share knowledge with the site (Elders group)	Steve Burness has been in touch with Frederic with an update of progress so far with Graeme Dunnett – Graeme has been liaising with Steve and they have met over recent months – FS to follow-up and provide regular feedback	COMPLETE
8 October 25	DSG/SESG(2025)M03/A02: Update the DCF online application form with guidance on match funding, etc - DC	To be done in conjunction with NRS sites as the process is shared – Jez Gilmour to assist – the form already has this capability so a decision was taken on the process going forward Match funding added to website – application form and match funding option to be highlighted and used going forward	COMPLETE
8 October 25	DSG/SESG(2025)M03/A01: Update the socio-economic website funding page to better explain the DCF criteria and match funding guidelines - DC	Page updated and new links added	COMPLETE
8 October 25	DSG/SRSG(2025)M03/A01: What is the reason for no bids on the DCP store extension - TW	Response: We checked with the local supply chain for capability and interest in the work – there were no expressions of interest as they didn't have the resource, SC security clearance or didn't want the work	COMPLETE
23-Apr-25	DSG(2025)M01/A01: Clarification on jobs for the decommissioning operative contract - this was discussed and explained at length by Frederic Stalin at the subsequent SRSG meeting in the evening and the response will be shared with all members.	Minutes to be issued – with full details of responses given	COMPLETE

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23-Apr-25	DSG(2025)M01/A02: TW to add action to discuss meeting with Lawrie Haynes and Rob Fletcher at next business meeting.	Davie to discuss at meeting with LH and RF	COMPLETE